

Minutes of Safety Group Fife Meeting

Held 10th May 2010 at

**Dunfermline Building Society, Caledonia House
Carnegie Avenue, Dunfermline.**

Present

Colin Sparling	Carnegie College
Mark Russell	Dunfermline B. S.
Peter Ager	Fife Council
Mick Graham	Babcock Marine
David Cant	Carnegie College
Andy Martin	Fife H&S Consultants
David Jones	Velux Company Ltd
Dot Smith	Broxburn Bottlers

Apologies

Apologies were received from John Johnston and Jane MacDonald.

Minutes of last meeting

The minutes of the previous meeting dated 8th March 2010 were approved.

Chairman's Opening Remarks

David Cant opened the AGM meeting and thanked everyone for attending. The minutes of the last AGM dated 11th May 2009 were approved.

Before starting the official business, DC wished to congratulate Alan Harwood on completing the London Marathon.

Chairman's Report

DC commented that it had been a year of "Ups and Downs" Speakers let us down a couple of times, which was disappointing. Attendance numbers is the main issue – how do we generate more members? Changing the format? Do we require a speaker every month? One suggestion which achieved support was to have more discussion meetings covering H&S topics of interest.

DC covered the findings from the questionnaire and discussed the suggested outcomes. He closed by thanking everyone for their continued attendance and wished everyone an enjoyable summer.

Secretaries Report

MR covered the 2009/2010 speakers, he commented on the broad range of topics covered and encouraged members to put forward suggestions for future speakers.

A general discussion followed where several suggestions were forthcoming;

- HSE accident investigation – Case Study
- Visit to new Fire Station in Pitreavie
- FMC Wind Turbine
- Whisky Visit
- Knockhill – Event Management presentation.

Treasurers Report

Colin Sparling stated that the Group's finances were fairly healthy, we started the year with £3,654.36 and closed with £3,034.76 (He stated that he still had £55 to deposit in the account).

The Group had spent some of its funds on producing leaflets, and presentation folders, it had also invested in a pop up banner to help promote its wears.

Election of Office Bearers

David Cant had served four years as chair and had decided to stand down, the group wished to thank David for his efforts in supporting and moving the Group forward over that period.

Peter Ager was voted in as Chair, DC nominated and Andrew Martin seconded.
Dorothy Smith was voted in as Vice Chair, PA nominated and DC seconded.
Mark Russell agreed to continue as Secretary, PA nominated and AM seconded.
Colin Sparling agreed to continue as Treasurer, PA nominated and AM seconded.

Executive Committee Members

The following members were voted on as executive committee members – Andy Martin, William Millar, Ian Norton, David McGinigal, David Jones and David Cant.

Executive Committee Meeting

MR was instructed to set an executive committee meeting up for 14th June 2010 to discuss the way forward for the Group.

Safety Group Fife Awards

A general discussion took place around the Annual safety awards, general consensus was that they should be resurrected.

PA closed the meeting and wished everyone a good summer break.

Mark Russell
Secretary
Safety Group Fife.