



## **Minutes of the Safety Group Fife Meeting**

**Held on Monday 11<sup>th</sup> May 2009 at**

**Dunfermline Building Society, Caledonia House,  
Carnegie Avenue, Dunfermline.**

### **Present**

Peter Ager	Fife Council
William Miller	Strath Safety
David Jones	Velux
Andy Martin	Fife H&S Consultants
Mark Russell	Dunfermline BS
Colin Sparling	Carnegie College
David Cant	Carnegie College
David McGinigal	Colorado Group
Dot Smith	Broxburn Bottlers
Ian Bownes	Colorado Group

### **1.0 Introduction**

DC opened the meeting by apologising to the speaker for the poor turn out, he thanked Ian Bownes from Nu-Phalt for stepping in at the last minute to give his presentation on the Nu-Phalt road repair system.

### **2.0 Apologies for Absence**

There were apologies for absence from Cathy Welsh, Sally Eddington, Alan Harwood, Richard Wilson and John Johnston

### **3.0 Minutes of Last Meeting**

It was not possible to approve the minutes of the last meeting due to the fact that they had not been distributed. MR to action this as soon as he has received a copy of the Mines Rescue presentation.

### **4.0 Presentation**

DC introduced Ian Bownes from Colorado Group who was going to speak about the advantages of the Nu-Phalt System. DC handed over to Ian.

Ian explained how the Nu-Phalt system works and the advantages of using it over conventional road repair methods, there are substantial safety, productivity and environmental advantages over traditional methods.

A copy of Ian's presentation is attached with the minutes.

## **5.0 AGM Business**

The official business of the AGM was initiated.

## **6.0 Minutes of the previous AGM**

The minutes dated 12<sup>th</sup> May 2008 were approved by Davy Jones and seconded by Peter Ager.

## **7.0 Chairman's Report**

DC thanked everyone for their support, stating that it had been a successful year for the Group, with interesting speakers covering a variety of topics. He stated that he hoped that he would be in a position to take a more proactive role in the group in the coming session. DC also committed to producing a Group banner for the next session.

## **8.0 Secretaries Report**

MR stated that the 2008/2009 session had been quite successful for the Group, we have had a diverse range of speakers and topics – Corporate Homicide Act, Food Safety, CDM Regulations, Safety Case Study, Environmental Health and Mines Rescue.

Attendance over the year has been fairly steady, averaging out at about 17 members per meeting. The Group is well supported and always open to new members.

The 2008/2009 Safety Group Awards were a great success with the winners, FMC Technologies, Best of Scotland Holiday's, McKinnon & Clarke and Knockhill Racing Circuit all being worthy winners. Trophies were presented by Willie Rennie MP.

Looking forward to the 2009/2010 session we will do our utmost to create an interesting and topical speaker programme, we have had suggestions already on Legal update (H&S and Environment), Road Transport (Investigation and Corporate Homicide), Legionella, Occupational Health, SEPA, and Knockhill (Major Event Management). We will also look to arrange the Sustainable Olympics London 2012 presentation. Any other suggestions are more than welcome.

MR closed by thanking everyone for giving up their time to attend meetings and their continued support for the Group.

## **9.0 Interim Treasurers Report**

Cathy Welsh had produced an interim report on the accounts, this showed minimal movement on income and expenditure. The actual accounts are due at the September meeting.

A general discussion took place around the provision of speakers gifts, MR and DC to investigate further.

#### **10.0 Election of Office Bearers**

The following individuals were nominated to the posts noted below;

- Chair – David Cant – Proposed MR, Seconded by PA
- Vice Chair – Peter Ager – Proposed DC, Seconded by DJ
- Secretary – Mark Russell, Proposed DC, Seconded by PA
- Treasurer – Colin Sparling, Proposed DC, Seconded by MR

The committee would like to minute their thanks for the work done by Cathy Welsh in her role as Treasurer over the past few years.

#### **11.0 Election of Executive Committee Members**

After a general discussion it was agreed that the Executive Committee Members should be made up from members who regularly attend meetings, with this in mind the following individuals were approved for election.

Alan Harwood, Andy Martin, John Johnston, Ian Norton, Sally Eddington, Davy Jones, Dot Smith, William Millar and Dave McGinigal.

The Group would like to minute their thanks for the hard work done over the years by David Birrell, Dougie Collins, Jim Makay and Eric Priessman. The Group would not be where it is today without their involvement.

#### **12.0 Annual Awards**

A general discussion took place around staging the annual awards for the 2009/2010 session. The general consensus was that the awards should take place.

MR to issue the awards criteria with the minutes, closing date for entries is the 31<sup>st</sup> July 2009, all entries back to MR. Proposed presentation at the September meeting?

The Group will investigate the possibility of sourcing an appropriate person to present the Safety Group Fife Awards.

#### **13.0 Site Visit**

MR to speak with Ian Norton on the possibility of a site visit to Knockhill Racing Circuit. Details to follow.

CS raised the issue of having a Safety Group Fife Golf Day, MR to issue a note to gauge interest.

#### **AOB**

MR gave an update on the recent SCOS meeting that he attended, it was necessary to call and EGM as the official business of the AGM could not be concluded due to the lack of a corium of members.

The EGM had to be cancelled due to the fact that it failed to achieve a quorum. Discussions were initiated by the members who did turn up at the EGM, suggesting that the constitution is amended to allow the “Partnership Organisations” equal status and voting rights. This was to be taken to the next SCOS meeting in June for adoption.

There being nothing else raised DC closed the meeting and thanked everyone for attending.

**Date and Time of Next Meeting**

The next meeting will be held on **14<sup>th</sup> September 2009**, speaker to be confirmed.

Mark Russell  
Secretary  
Safety Group Fife.